

**BREA OLINDA TEACHERS ASSOCIATION  
CONSTITUTION**

*Ratified November 1991*

**ARTICLE I**  
**NAME**

The name of the organization shall be: "Brea Olinda Teachers Association/CTA/NEA" representing unit members of the Brea Olinda Unified School District in Orange County, California.

**ARTICLE II**  
**PURPOSE**

The primary purpose of this association shall be:

1. To represent its members in their relations with their employer, and to seek to be the exclusive representative of appropriate units of school employees in all matters relating to employment conditions and employee-employer relations including, but not limited to, wages, hours, and other terms and conditions of employment.
2. To form a representative body capable of developing group opinion on educational matters and to speak with authority for the teachers of the district.
3. To promote community support for the schools of the district.
4. To advance the general welfare of the students of the district.

**ARTICLE III**  
**AFFILIATION**

Section 1.

The Brea Olinda Teachers Association/CTA/NEA shall be a chartered chapter of the California Teachers Association.

Section 2.

The Brea Olinda Teachers Association shall be an affiliated local association of the National Education Association.

**ARTICLE IV**  
**MEMBERSHIP**

Section 1.

Membership in the association is open, upon payment of dues or signing of authorization for dues payroll deduction, to all active, certificated members of the United Education Profession (CTA/NEA) who are employees of the Brea Olinda Unified School District except those designated as management or supervisory employees pursuant to Government Code section 3545.

Section 2.

Members shall be entitled to:

- A. The right to vote on all matters submitted to the general membership.
- B. Be present at meetings at which the business of the association is to be acted upon.
- C. Present matters of individual concern to the Representative Council.
- D. The right to vote for and hold elective office within the association.

Section 3.

- A. Members shall adhere to the “Code of Ethics of the Education Profession”.
- B. Rights and privileges of membership shall not be abridged in any way because of age, sex, race, color, ethnic group, marital status, national origin, or sexual orientation.
- C. No member may be disciplined without a due process hearing, which shall include such appellate processes as are consistent with established United Education Profession (CTA/NEA) guidelines.
- D. The membership categories of the Brea Olinda Teachers Association CTA/NEA will not compete with those of any other UTP chapter within the same employing jurisdiction.

**ARTICLE V**  
**GENERAL MEETINGS**

Section 1.

There shall be at least one general meeting per year.

Section 2.

A quorum for a general meeting shall consist of thirty percent (30%) of the members.

Section 3.

General meetings may be called by the Representative Council or by the Board of Directors.

**ARTICLE VI**  
**OFFICERS**

Section 1.

The officers of the association shall be: a president, a vice president, a secretary, and a treasurer.

Section 2.

The officers shall be elected by the membership annually and shall serve for a term of one year.

Section 3.

Each member nominated for an office within the association shall be and will remain a United Education Profession member BOTA/CTA/NEA during any service as an officer of the association.

**ARTICLE VII**  
**BOARD OF DIRECTORS**

Section 1. Members

The Board of Directors shall consist of the officers of the association, the associations' immediate past president, and representatives and/or officers of the CTA and/or NEA who are BOTA members.

Section 2. Office

The regularly elected members of the Board of Directors shall assume office on the first day of June following the election.

Section 3. Meetings

The Board of Directors shall meet at least six (6) times during the school year. A special meeting of the Board of Directors may be called by any three members of the board. The minutes of all meetings of the Board of Directors shall be circulated to all members of the Representative Council.

Section 4. Quorum

A quorum of the Board of Directors shall consist of a majority of its members. Each member of the Board of Directors is entitled to one vote.

Section 5. Vacancy

A vacancy of the Board of Directors shall be deemed to exist in the event of the death, resignation, recall, or inability to serve of any member of the Board of Directors. A vacancy will be declared if any member of the board ceases to be employed in active educational service or if any member is absent from a meeting of the board without sufficient cause more than three times during one term of office. The Board shall determine whether or not a particular absence is with sufficient cause.

**ARTICLE VIII**  
**REPRESENTATIVE COUNCIL**

Section 1. Name

The governing body of the association shall be the Representative Council of the Brea Olinda Teachers Association CTA/NEA.

Section 2. Officers

The officers of the Representative Council shall be the duly elected officers of the association.

Section 3. Membership

The Representative Council shall consist of the following:

- A. Unit representatives
- B. Members of the Board of Directors
- C. Chairpersons of standing committees
- D. Members of the Collective Bargaining Council

Section 4. Units for representation

A. Units for representation shall be:

- 1. Each elementary school is entitled to one (1) faculty representative.
- 2. Each junior high school is entitled to two (2) faculty representatives.
- 3. Each high school is entitled to three (3) faculty representatives.
- 4. Each continuation high school is entitled to one (1) faculty representative.

B. Each unit shall elect its representative(s) during the general election in May. Representatives shall take office at the June meeting of the Representative Council.

C. The term of office for the representatives shall be two years, one-half of the representatives to be elected each year. The Board of Directors shall determine the first term of office for representatives of any unit, said term not to exceed two years.

D. No person shall serve more than three (3) successive terms as a Faculty Representative.

Section 5. Quorum

A quorum of the Representative Council shall consist of a majority of the building level representatives. Each member of the Representative Council is entitled to one vote.

Section 6. Vacancy

A vacancy in the position of unit representative to the Representative Council shall be declared whenever any representative ceases to be a member of the Brea Olinda Teachers Association CTA/NEA, or whenever any representative is absent from two consecutive meetings without an alternate.

Section 7. Election to the Board of Directors

Any faculty representative who is elected to the Board of Directors shall thereby vacate his/her position as faculty representative. A successor shall be chosen by a special election within the constituent unit.

Section 8. Alternates

A faculty representative who must be absent from a Council meeting is responsible for arranging for an alternate. Upon being seated by the Representative Council, the alternate assumes the rights and responsibilities as a member of the Council for the duration of the meeting.

Section 9. Meetings

The Representative Council shall schedule at least one meeting each school month. Special meetings of the Representative Council may be called by the Board of Directors.

**ARTICLE IX**  
**AMENDMENTS**

This constitution may be amended by a majority vote of the votes cast by the membership. Amendments may be presented either by the Representative Council or by petition, signed by ten percent (10%) of the membership. Such amendments must be presented to the membership for consideration for at least fourteen (14) days prior to an election. Amendments may be included among the other items on the general election ballot.